2015-2016 UNIT PLAN
PROGRAM/UNIT NAME

ACADEMIC SENATE

Planning Objective	Unit-Level Initiative	Unit-Level Measure/Indicator of Success	Source/Linkage of Unit-Level Initiative	Description of Linkage	Unit Level Priority
1.e. Promote academic excellence and evaluate delivery of instruction and services to ensure that they address student needs 3.a. Increase capacity for and practice data-informed decision-making **3.b.** Promote a culture of continuous improvement, review, and accountability 3.g. Develop and use technology to increase efficiencies and institutional effectiveness	-Timely, efficient and accurate reporting of student evaluation data and comments for faculty evaluations -Successful and timely completion of tenured and contract faculty evaluations -Expand online resources to include faculty evaluations	-90% of tenured and contract faculty will successfully complete evaluation within established timelines -Develop and implement an online evaluation tool for students to evaluate faculty -Faculty evaluations will include student evaluations from 75% of the students enrolled in respective courses -Tablets will be secured to conduct the faculty evaluations currently being done by paper/pen (these require manual typing of student comments) -Maintain software	-Academic Senate-Faculty Coach Committee -Faculty Association Agreement	-AS Contract and Tenured Faculty Evaluation process -NVC Faculty Association Agreement-Regular and Contract Faculty Evaluation	1
2.b. Foster a culture of participatory governance	-Expand committee structure to include district wide participation	-Review expansion proposal for committee structure to include district wide participation for: LOAC, Technology Committee, and Inclusivity Committee	-AS Constitution and Bylaws (LOAC) -District Committees -Shared Governance	-Learning Outcomes assessment should have district wide participation to assess SLOs, PLOs, and ILOs. Information should match what is on COR (CurricUNET) -Tech Committee requires	1

				representation from all constituency groups -Inclusivity Committee expansion would support implementation of the Student Equity Plan	
2.e. Strengthen external relationships and expand partnerships	-Participate in Academic Senate for California Community Colleges (ASCCC) committees, trainings, institutes, and area meetings -Maintain affiliation with the Academic Senate for California Community Colleges (ASCCC) -Fulfill and maintain the role and responsibilities of the Academic Senate	-AS President to attend Fall and Spring Plenary Session annually -AS President to attend Area B meetings bi-annually -Faculty to participate in ASCCC committees, taskforces, or ad hoc committees -Maintain affiliation with the Academic Senate for California Community Colleges (ASCCC)	-AS Constitution and Bylaws -ED Code -Title 5 -AB 1725 -Mutual Agreements with NVC BOT and Administration -10+1	The Napa Valley College Academic Senate shall be affiliated with the Academic Senate for California Community Colleges (ASCCC) to establish a formal and effective procedure for participation in the formation of state policies on academic and professional matters.	1
3.c. Provide professional development opportunities that support and enhance the effectiveness of college employees	-Academic Senate leadership/faculty to attend trainings through the ASCCC and participate on statewide committees -Faculty will participate in hiring processes -Faculty will participate in outcomes assessment and analysis - Fulfill and maintain the role and responsibilities of the Academic Senate	-AS President to attend Fall and Spring Plenary Sessions annually -AS President to attend Area B meetings bi-annually -Faculty to participate in ASCCC committees, taskforces, or ad hoc committees -Hiring committee training for all eligible faculty -Training on TracDat, CurricUNET, SLO, PLO, and ILO assessment and analysis	-AS Constitution and Bylaws -Faculty Association Agreement-Faculty Professional Development -Accreditation -ED Code -Title 5 -AB 1725 -Mutual Agreements with NVC BOT and Administration -10+1		1
3.d. Develop and secure resources to support the	-Fulfill and maintain the role and responsibilities of	-Sufficient time will be available for the AS to	-ED Code -Title 5		

| mission of the college and its plans | the Academic Senate | fulfill and maintain its roles and responsibilities
-Increase faculty release time for the following: AS President (1.0), Planning Co-chair (0.2), Budget Co-chair (0.2), Professional Development Chair (0.2), and Secretary (1.0) | -AB 1725
-Mutual Agreements with NVC BOT and Administration
-10+1 | | 1 |

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Update Budget Rollup

BC #	Planning Objective	Unit-Level Initiative	FY 15-16 TYPE	FY 15-16 ESTIMATED COST	ON GOING/ ONE TIME	PRIORITIZATION R 1	2	3
				DGET USE ONLY - FOR BUDGET USE ONLY -		FOR		
403	3.c. Provide professional development opportunities that support and enhance the effectiveness of college employees	The operations and activities of the Academic Senate are integral for the college in implementing the Strategic Plan and Planning Priorities. Continue to fulfill and maintain the roles and responsibilities of the Academic	P = Professional Development	$ 3,000.00	1 = On Going			
403	2.e. Strengthen external relationships and expand partnerships	Participate in Academic Senate for California Community Colleges (ASCCC) committees, trainings, institutes, and area meetings. Maintain affiliation with the ASCCC.	O = Operating	$ 1,850.00	1 = On Going			
403	3.g. Develop and use technology to increase efficiencies and institutional effectiveness	Expand online resources to include faculty evaluations	T = Technology	$ 1,200.00	1 = On Going			
403	**3.b. Promote a culture of continuous improvement, review,and accountability	Timely, efficient, and accurate reporting of student evaluation data and comments for faculty evaluations. Successful and timely completion of tenured and contract faculty evaluations	T = Technology	$ 10,000.00	2 = One Time			
403	**4.c. Increase the effectiveness of methods for communicating and documenting decisions	Continue to fulfill roles and responsibilities of the Academic Senate	O = Operating	$ 300.00	2 = One Time			

Resource Request Instructions | budget request template | Budget Rollup | Staffing | drop down template-BO only | counte

Ready

2015-2016 New Position Request

(Benefits S/B computed @ 40% of salary)

POSITION NAME	TYPE	CLASSIFICATION	FTE	WAGES/BENEFITS	BO OFFICE ONLY		WHY	UNIT PRIORITY #	AREA PRIORITY	BUDGET CENTER PRIORITY	CABINET PRIORITY	INSTR ONLY
					ANTICIPATED HIRE DATE	BUDGET AMOUNT						
Academic Senate (AS) President	Faculty		0.60		Fall 2015		Growth		Yes			
AS Budget Committee Co-Chair	Faculty		0.10		Fall 2015		Growth		Yes			
AS Planning Committee Co-Chair	Faculty		0.10		Fall 2015		Growth		Yes			
AS Professional Development Committee	Faculty		0.20		Fall 2015		Growth		Yes			
AS Secretary	Classified		0.25		Fall 2015		Growth		Yes			

2015-2016 PT Hourly Position Request

(Benefits S/B computed @ 15% of salary)

POSITION NAME	TYPE	CLASSIFICATION	# HOURS	PAY RATE	WAGES/BENEFITS	REASON	BO OFFICE ONLY	
							ANTICIPATED HIRE DATE	BUDGET AMOUNT